

**APPLICATION FORM FOR ISSUING CHARACTER / BONA FIDE / TRANSFER /  
SCHOOL LEAVING CERTIFICATE**

[Should be filled up properly by the students / guardian]

To  
The Headmaster  
IDEAL HIGH MADRASAH (H.S.)  
Kamalpur, P.O. – Meherapur, Malda – 732207.

Date : \_\_\_\_\_

Respected Sir,  
I, Students Name - \_\_\_\_\_, Fathers Name –  
\_\_\_\_\_ am studying in / was a student of Class - \_\_\_\_\_,  
Sec - \_\_\_\_\_, Roll No. - \_\_\_\_\_. I need a Transfer Certificate ( ) / School Leaving  
Certificate ( ) / Character Certificate ( ) / Bonafide Certificate ( ) – [Put a ✓  
mark in appropriate option] for following reason : -

<b><u>REASON FOR TAKING CERTIFICATE</u></b>
<b><u>Put a ✓ mark in appropriate option</u></b>
Residence Change : _____ School Change : _____ Guardian opinion : _____
Pass Out HS Exam : _____ Admission in new course : _____
Others (mention details) : _____

I passed / not passed / attend the last exam \_\_\_\_\_ / Class \_\_\_\_\_,  
Sec \_\_\_\_\_, Roll No. \_\_\_\_\_ in the year \_\_\_\_\_. I do hereby attached the photocopy of the  
following supporting document/s for your concern. Kindly is the certificate in respect of my  
application.

<b><u>Put a ✓ mark in appropriate option</u></b>	
* Pay Slip of Admission _____	* Mark sheet of Last Exam _____
* MP / HS Admit & Marksheet _____	* Others (mention details) _____

Thanking you.

Yours faithfully,

\_\_\_\_\_  
(Signature of Student / Guardian)